

PAYROLL AND THE HOLIDAYS ACT - UNDERSTANDING HOLIDAY AND LEAVE ENTITLEMENTS

PLEASE JOIN EMPLOYMENT LAW SPECIALIST **JANET COPELAND** AND PAYROLL EXPERT **WARICK HEADS** FOR A SEMINAR THAT TACKLES THE HOLIDAYS ACT 2003 HEAD ON!

What are employees actually entitled to and how are these entitlements calculated?

Attendees will cover key areas in the Holidays Act to answer vital questions including:

- How should relevant daily pay be calculated?
- Must all employers keep records?
- When can holiday pay be paid with employees' wages?
- Can employees "cash up" or "forfeit" annual holidays?
- When is Southland/Otago Anniversary Day?
- Can we ask for a medical certificate?
- What common risks might employers be exposed to?
- How can a Payroll professional assist?

All attendees receive a seminar booklet and guidance on practical examples including recommended approaches to possible scenarios. So come prepared with questions and a calculator and we can practice working it out together!

Register now by filling in the tear off slip below and sending it to us, email Bridget.Carter@wearehr.co.nz or call 03 211 0153.
(All seminars are from 9:30am to 12:30pm and cost \$100 per person).



Yes! We wish to attend the following seminar (please specify number attending):

Seminar One (Invercargill)	Thursday 15 October	<input type="checkbox"/>
Seminar Two (Gore)	Friday 16 October	<input type="checkbox"/>
Seminar Three (Queenstown)	Thursday 22 October	<input type="checkbox"/>
Seminar Four (Te Anau)	Friday 23 October	<input type="checkbox"/>
Seminar Five (Wanaka)	Friday 5 November	<input type="checkbox"/>

Contact Name:

Organisation:

Contact Number:

Contact Email: